

CONFIDENTIAL*Records 5*

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Administrative Services

FROM : Records Management Officer

SUBJECT: Status Report on Microfilming Equipment

DATE: 25 May 1951

1. Pursuant to instructions, there is attached a study reflecting the availability of microfilming equipment in CIA.

2. A recapitulation thereof is provided as follows:

a. Cameras -- total number on record ----- 39

(1) Flat bed types ----- 27

(a) 100 foot film reel ----- 23

(b) 3 foot (36 exposure) reel --- 4

(2) Moving document types (flow film cameras) ----- 12

(a) Complete units (camera unit and recorder) ----- 10

(b) Separate camera units (used with recorders) ----- 2

b. Readers -- total number ----- 28

(1) Manual operation ----- 14

(2) Electric operation ----- 14

c. Film processors, automatic, 16 mm ----- 1

d. Document feeding attachments ----- 5

Att.



25X1

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